

From: [Neff, Jennifer](#)
To: [Beecher, Mary](#); [Tippery, Gabe](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Wade, Macy](#)
Subject: Design 4503
Date: Monday, February 16, 2026 10:13:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, February 3rd, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Design 4503.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee notes that this course will be an elective for BSD majors. As such, the Subcommittee requests that it be added to the curriculum map and submitted for review.
- *Recommendation:* The Subcommittee notes that the Credit Hours and Work Expectations statement in the syllabus (p. 2) references direct instruction. The Subcommittee recommends revising this language to reflect in-class versus out-of-class time, as is appropriate for an in-person course.
- *Recommendation:* The Subcommittee recommends including a statement or policy addressing the use of AI in the academic integrity guidelines for each assignment in the syllabus (p. 4).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process.

Recommendations (in italics above) should be implemented when the course is next taught.

I will return Design 4503 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff
Curriculum and Assessment Coordinator
The Ohio State University

College of Arts and Sciences
ASC Curriculum and Assessment Services
306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210
614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers